



Contingency Plan for possible school closure of lockdown due to COVID -19 Term 1, 2022- Parent Edition

The following plan outlines possible actions the school may take in relation to a possible lockdown, at the local government or the whole of school level. The information provided is for the purpose of forward planning, and is subject to change dependent on changing circumstances, or directives provided by the Department of Education and Queensland Health.

PRIOR TO THE COMMENCEMENT OF THE 2022 SCHOOL YEAR

Task	Information
Update-contact details	<ul style="list-style-type: none"> Please ensure you have informed our school office of any changes to your phone number, and home or email address so we can ensure all details are updated in OneSchool. This is crucial to ensure you receive all information from the school.
Vaccination	<ul style="list-style-type: none"> The requirement to be fully vaccinated does not apply to visitors including family All volunteers (including parents) must be immunised and their immunisation status shared when signing in at the office. Students of all ages are still able to attend school regardless of their vaccination status.

IN THE EVENT OF A LOCAL GOVERNMENT AREA LOCKDOWN

Task	Information
Student attendance (vulnerable students and children of essential workers)	<ul style="list-style-type: none"> Students who are classified as “vulnerable” or are children of essential workers are likely to be the only students permitted at school. Students to attend school no earlier than 8.25 am or alternatively, seek OSHC through YMCA. Students will be supervised to access online and offline learning activities- there will be no active teaching at school during this time. Parents of students engaging in remote learning will need to contact their child’s teacher each day via email to confirm that they are learning at home. Parents who do not notify the school of their child’s attendance will be sent an SMS message reminding them to confirm their child’s attendance. Vulnerable students and children of essential workers will be marked as present by teachers – there is no need to update the teacher or office staff of their attendance.
Staff Attendance	<ul style="list-style-type: none"> It is likely that a significant portion of the staff will be working at home during this time. It is possible that staff may be caring for sick family members or be ill themselves, and therefore unable to work from home or school during this time.
Mask wearing	<ul style="list-style-type: none"> All parents and visitors are required to wear a mask at all times while at school.
Parent access to school grounds	<ul style="list-style-type: none"> This will be confirmed following advice from the Department of Education to schools.
Remote Learning – Week 1	<ul style="list-style-type: none"> Remote learning will commence from the second day of a lockdown period. All class teachers and specialists will create learning grids with off and online content and activities, focussed on revision and reinforcement of concepts (these will be similar to those used in August 2021). Learning grids will include a wellbeing activity and a brain break. Learning grids will be uploaded to the school website and emailed to parents by the class teacher by 9 am. No new content will be introduced during this time. Parents can contact their child’s teacher if they would like to confirm their understanding of the tasks or concepts included.

Norris Road State School



	<ul style="list-style-type: none"> Students on an Individual Curriculum Plan will have a personalised grid developed and sent home separately – please contact Debbie Boyd- Head of Inclusive Learners for further information. Class email lists will be used by teachers to directly communicate with parents. Parents who would like additional work for their child, can be directed to the learning@home site, learning@home TV, ABC Education, Australian Children’s Television Foundation, Early Years Resources for Parents (kindergarten content). Teachers will forward DoE usernames and passwords so students can access SORA (online library) and Learning Place for additional online links and resources. Details regarding access to Seesaw (online learning platform) will also be forwarded in preparation for Week 2 of remote learning.
Remote Learning – Week 2	<ul style="list-style-type: none"> Seesaw will be used for online learning activities. Students can continue to use offline Learning Grids if unable to access a device. Learning grids will continue to be uploaded to the school website and emailed to parents by the class teacher by 9 am.
Communication	<ul style="list-style-type: none"> Parents will need to continue to check email daily for correspondence from the school. School will develop a number of documents to facilitate remote learning, as well as covering topics relating to supporting your child’s mental health and wellbeing. These documents will be available on the webpage and will also be emailed directly to you. SMS will be used to notify you if you have not informed your child’s teacher regarding whether your child is engaging in remote learning that day. Teachers will contact you personally on a weekly basis as a “check-in” to answer any questions or provide support in the delivery of remote learning. Make sure you “like” us on Facebook as this is another key form of communication. There will be no school newsletters developed during a lockdown, as parents will be receiving frequent communication.

IN THE EVENT OF A SCHOOL CLOSURE– NO ONE PERMITTED ON SITE

Task	Information
Student attendance	<ul style="list-style-type: none"> Students will be unable to attend school. Parents will be reminded to directly notify their child’s teacher whether their child is learning remotely on a daily basis.
Staff attendance	<ul style="list-style-type: none"> All Staff will be working from home. It is possible that during this time, staff may be caring for sick family members or be ill themselves.
Parent access to school grounds	<ul style="list-style-type: none"> Parents will be unable to access the school or Outside School Hours Care.
Learning remotely – Week 1	<ul style="list-style-type: none"> As per arrangements for a local government area lockdown.
Learning remotely- Week 2	<ul style="list-style-type: none"> As per arrangements for a local government area lockdown.
Communication	<ul style="list-style-type: none"> As per arrangements for a local government area lockdown.