

# PREP

## Frequently Asked Questions

Answers to commonly asked questions can be found below. If the answer to your question is not provided, please contact us by phoning the office on 3261 0777 or email [admin@norrisroadss.eq.edu.au](mailto:admin@norrisroadss.eq.edu.au).

*When can my child start PREP?* In Queensland, Prep is the first year of schooling. Children must be 5 by 30 June in the year they start Prep. Prep is a full-time program and children attend from Monday to Friday during normal school hours.

*Can I visit the school?*

You will be able to visit the school when your Prep interview is held (2021 Prep Enrolment Interview bookings opened 15 June for dates in Term 3 for 'in catchment' and siblings of current NR students. Please use the link to book <https://eq.sobs.com.au/pt3/parent.php?schoolid=70149>). We will hold Prep Transition sessions in Term 4 (late October to November). We appreciate your understanding while we balance a wholesome transition experience with our obligations to remain within COVID-19 guidelines.

*What is the procedure for enrolling my child?*

Please contact the school on 3261 0777, or email [admin@norrisroadss.eq.edu.au](mailto:admin@norrisroadss.eq.edu.au) for further information. We will provide you with an enrolment pack which contains all the necessary enrolment forms required. Once completed, these forms can be put in our drop in box outside the administration building door. Alternatively, you can send through completed enrolment forms to [admin@norrisroadss.eq.edu.au](mailto:admin@norrisroadss.eq.edu.au). If you are out of catchment, there will be information for you to put your child's name down on our 2021 Prep waiting list.

*What time does school operate?*

School operates from 8:30 – 2:30. We have two lunch breaks, 10:30 – 11:00, and 1:00 – 1:40.

*What are your class sizes?*

Recommended class sizes for Prep to Year 3 are 25 students. Class sizes depend upon enrolments that we receive from year to year.

*Do you have before and after school care?*

Before and after school care is provided by YMCA. You can contact them on 3261 0729 or 3261 6635. (<https://norrisroadss.eq.edu.au/facilities/out-of-school-hours-care>)

*How does the tuckshop operate?*

Our Windmill Café operates Tuesday to Friday. Follow this link for further information. (<https://norrisroadss.eq.edu.au/facilities/cafe>)

*How do I find out what is happening at school?*

Our school website is our first port of call ([www.norrisroadss.eq.edu.au](http://www.norrisroadss.eq.edu.au)), and the QSchools app can be downloaded. Norris Road SS has a newsletter that is distributed twice per term, and a Facebook page that is updated regularly. Each term, each year level provides a class newsletter, outlining what is on in the class for the term.

*Policies and Procedures on allergies and anaphylaxis?*

Please inform us if your child has allergies, whether they range from mild or severe. We will document these on the student profile. If your child exhibits, or has the chance of exhibiting a mild or severe reaction, an Anaphylaxis Action Plan is developed in consultation with your child's doctor. These plans are prominently displayed across the school, as well as the location of EpiPens® or Anapens®. Schools are required to store anaphylaxis injectors. Your child should also have their own anaphylaxis emergency kit.

*What are Pupil Free Days?*

Pupil Free Days are attended by staff only. These days are put in place to allow teachers and teacher aides to participate in Professional Development and prepare for the school year. Students do not attend school on these days.

*How can I get involved in my child's school?*

Parents/Caregivers can become involved in the school by joining the P&C, help in the tuckshop or with school banking, and helping in the classroom.

To join the P&C or help in the tuckshop or with banking, contact via [pandc@norrisroadss.eq.edu.au](mailto:pandc@norrisroadss.eq.edu.au). To help in your child's classroom, simply approach the teacher. (At this stage due to covid-19 restrictions, please contact the office for more information.)

*Do Preps have a Booklist and if so, when will I receive this?*

To be advised.

*Will there be an Orientation Day for my child?*

Orientation Days will be held in November, and the dates will be coming out very soon. Children will join a Prep class for the morning session while parents will join an information session hosted by the Head of Curriculum and Speech Pathologist.

*I am on the Out of Catchment Waiting List for 2021 Prep, when will I know if my child has been accepted and how will I be notified?*

Once we have completed interviews and accepted enrolments for in catchment families, we will determine capacity and contact families on the Out of Catchment Waiting list. Contact will be made by 18<sup>th</sup> September. If you have been notified of acceptance for your child to enrol for 2021, we will arrange an interview time with you and your child.

Further information can be found at this link: <https://education.qld.gov.au/student/Documents/anaphylaxis-guidelines-for-queensland-state-schools.pdf>