

## **OUT OF CATCHMENT APPLICATION PROCESS**

Applications from any other person, not meeting the criteria for in catchment enrolment, is considered an out of catchment application. Enrolment of students from outside the local catchment area is restricted to ensure that the total current and forecast enrolments do not exceed the Student Enrolment Capacity. This school can only enrol out of catchment students:

1. If there is sufficient spare capacity after reserving places for students who move into the catchment during the year; and
2. After taking into account the school's projected future enrolment growth.

Out-of-catchment enrolment applications will be recorded on a waiting list in order of receipt, by date and time. These applications will remain current only for the school year in which they are applying to enrol.

### **Decisions on enrolment**

The Principal is responsible for all decisions on enrolments.

Where a Principal forms a preliminary view that an application will not succeed, applicants will be notified in writing. Applicants may respond to the Principal's preliminary view by making a submission to the Principal, no later than seven (7) school days after receiving the preliminary view letter.

If no submission is received, the Principal's preliminary view will be treated as the final decision and no further notice will be provided.

If a submission is received, the Principal will consider the submission and make a final decision. A final decision notice will be provided to the applicant as soon as is practicable. There is no internal review of the Principal's decision.

### **Norris Road State School Catchment Area**

Specific information regarding the Norris Road SS catchment area, can be found at <https://www.qgso.qld.gov.au/maps/edmap/>



